



Peer Power Trustee Role Description

Name of Organisation: Peer Power Youth CIO (Charity reg 1167758)

Role: Trustee **Insert any specialist duties here**

To carry out your responsibilities as a trustee, you should:

- be committed to the mission and values of Peer Power Youth CIO
- be constructive about other trustees' opinions in discussions (and in response to staff members' contributions at meetings)
- be able to act reasonably and responsibly when undertaking such duties and performing tasks
- be able to maintain confidentiality on sensitive and confidential information
- be supportive of the values (and ethics) of Peer Power Youth CIO
- understand the importance and purpose of meetings, and be committed to preparing for them adequately and attending them regularly
- be able to analyse information and, when necessary, challenge constructively
- be able to make collective decisions and stand by them
- be able to respect boundaries between executive and governance functions

Other useful information

The Trustee board has four trustee meetings in person, as well as four telephone meetings per year and one strategy day. Face to face meetings will take place in London (currently Victoria) and the North of England. All reasonable out of pocket expenses will be reimbursed.

The face to face meetings in June and December include meetings with the full Advisory Group. You are welcome to attend any of the Advisory Group sub-groups which are currently: Youth Justice Policy and Practice, Academic and Fundraising.

You may be asked (or offer) to undertake work in between meetings on specific issues e.g. designing events, reviewing policies, attending presentations either on your own or with other trustees or members of staff. This work is flexible and depends on ongoing issues at the time.

A comprehensive induction, training and ongoing support from a passionate and diverse team is offered and trustees are expected to attend induction meetings with the Chair and CEO and complete some online training modules, including safeguarding and child protection.

Trustee Appointment

Trustees are appointed by a resolution passed at a properly convened meeting of the charity Trustees.

In selecting individuals for appointment as charity trustees, the charity trustees will have regard for the skills, knowledge and experience needed for the effective administration of the CIO.

Trustees Leaving the Board

Trustees can leave the board in the following ways:

- By notifying the Chair of Trustees or the CEO in writing
- By being absent without permission of the other charity trustees from all meetings over a period of six months, and the trustees decide that they should leave
- By becoming incapable in some way, for example, having a mental disorder, illness or injury, unable to manage or administer their own affairs
- By being disqualified from acting as a charity trustee by virtue of sections 178-180 of the Charities Act 2011 (info found here: <http://www.legislation.gov.uk/ukpga/2011/25/part/9/crossheading/disqualification-of-charity-trustees-and-trustees/enacted>)

Peer Power
June 2018